



Quarterly Meeting of the Executive Board – Saturday, July 24, 2021
Juanita Hargraves Memorial Branch, Winnie

Meeting was called to order by President Jean Abshier Forrest at 10:01am. Those in attendance: Librarians Valerie Jensen and Annie Vass. Members, A. Lynette Parsons, Jean Forrest, and Susanne Bogan. Absent: Elaine Byrd and Adaire Griffin.

Staff members present: Aquilia De la Cruz, Cindy Alegria, and Yolie Belt.

No minutes were available for approval. This is the first meeting since November of 2019 due to Covid-19.

Treasurer report – Lynette gave a rundown of the current state of the Friends' account. As of 7/23/19, the 481 (Library) account has a balance of 18,820.74 and the 885 (Friends) account has a balance of \$1,498.61. Jensen said the amount owed to Chambers County stands at \$209,000. Parsons mentioned the large amount in 481 is due to grant funds sought by the library for summer reading purposes.

Forrest then spoke about getting the Friends back into regular fundraising mode. Members discussed that the most feasible option was to push membership dues. Forrest said the branches would be the front line to do this. She asked about doing a mail out which is done by board members printing, stuffing, and mailing letters to current members. Current number of members is 343. Jensen said she would do an email blast to all CCLS cardholders. Vass said she would update the form and link to PayPal. These will be going out in the next couple of weeks. Vass mentioned that in 2019, the online format produced 18 memberships in the first few days.

Next item discussed was board memberships and replacements. There are several vacancies on the board due to deaths, moves, or term expirations. Elaine Byrd called Valerie to say she would continue to serve another term. Anahuac and Mont Belvieu need 1 replacement, Winnie needs 2. Cindy asked if information could be put on social media. A post will be going up soon about board vacancies. Parsons also mentioned the Friends form has a place to check if there's an interest in serving on the board. Those will be gathered and given to the branch librarians for them to call and see if they still want to serve. Any interested parties will be asked to attend the November quarterly meeting in Mont Belvieu for a brief overview. Forrest asked who could create a poster advertising the membership drive. Jensen offered that task to Kathy Fielding in Technical Services. Bogan offered to assist with folding and stuffing envelopes once printed.

Forrest moved on to the next topic. She asked if the branches needed any help with funding for projects. De la Cruz said she was ok. If something came up she would ask but felt they were ok with programming at the moment. Belt and Alegria agreed. Alegria did mention needing to replace her

Christmas tree/ornaments. Parsons mentioned the thrift shop in Anahuac was a good spot and that she would give Cindy a heads up when those items came out.

Bogan asked about working in the bookstore. She will begin on Monday the 26th.

Jensen mentioned as a reminder to those working in the bookstore to save any unwanted items for the library's Sustainable Shelves program through Baker & Taylor. They provide credits to the library (not Friends) for books that have a resale value.

Meeting was adjourned at 10:43am. Next meeting will be held at the Goss library in Mont Belvieu on November 9 at 5:30pm.